

DRAFT MINUTES

2023/026

CUDDINGTON PARISH COUNCIL **Draft Minutes of the Parish Council Meeting held in the Bernard Hall** **TUESDAY 26TH SEPTEMBER 2023 at 7pm**

PRESENT: Ken Brown **(KB)**, Andrew Hughes **(AH)**, Eman Parker **(EP)**, Malcolm Thomas **(MT)**, Ken Trew **(KT)**, Venetia Davies **(Clerk and RFO)**.

Parishioners: There were no Parishioners present.

The meeting was chaired by Cllr Ken Brown

NB: Action points highlighted.

Parishioners Question Time
There were no questions.

1. Apologies

Lorraine Stevens **(LS)** and Ravern Stevens **(RS)**.

2. Approval of Draft Minutes

The Draft Minutes of the August meeting were **agreed and signed** as a true record by Ken Brown

3. Matters Arising

- **Wildlife Project/Cuddington Green Initiative.** There have been no suggestions for the location of the bat boxes. **ACTION: CLERK to enquire with Parishioners via website post.**
- **Assets of Community Value:** Expiry dates: Allotments renomination submitted and response awaiting. Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **Registration of Parish Council Land with Land Registry.** Logged.
- **Salt Bin at corner of Frog Lane/Lower Church Street.** Awaiting invoice from Buckinghamshire Council prior to delivery.
- **Dog Bin – Tibby’s Lane.** Dog bin repair requested. Awaiting replacement of *Tibby’s Lane* sign and *The Green* sign.
- **Condition of Telephone Box.** Painting, at cost, to commence 7th October 2023 with kind thanks to Andy and Jack Lockett.
- **Right of Access over Fairhive Homes Lane.** Wellers Law Group is awaiting signed Licence from Fairhive solicitors, Blake Morgan. **ACTION: CLERK to monitor.**
- **CPFA Lease.** Draft lease received and circulated for comment. **ACTION: COUNCILLORS to approve prior to circulation to CPFA.**
- **Consultations on Planning Changes.** Agreed not to comment. The changes are more aimed at Local Planning authorities and other significant stakeholders than Parish Councils.
- **Improved Mobile Phone Signal.** Ongoing.
- **Charing Skills course.** Postponed until December 2023.

4. Declarations of Interest, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011. There were no interests declared.

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The Agenda and Minutes of the Parish Council meetings can also be viewed at
www.cuddingtonvillage.com

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5. Contributions from Buckinghamshire Council Councillors.

There were none.

6. Correspondence

- **Planning Inspectorate/Footpath CUD013.** Further copies of correspondence received (11.09.23). Arrangements have been made for the Planning Inspector to visit the site.

7. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

- **23/02664/APP - Vulcan House Holly Tree Lane Cuddington Buckinghamshire HP18 0BA** Householder application for single storey rear extension. Comment by: 16 October 2023. **ACTION: CLERK** to return NO OBJECTIONS to Buckinghamshire Council.
- **Planning Update from Buckinghamshire Council.** Buckinghamshire Council has informed local councils in the former Aylesbury Vale area ('north and central') that it has recently lost its five-year housing land supply position, which now stands at 4.5 years. This will mean that there may be more speculative applications for housing developments on sites not included in the Local Plan. *Cuddington has a current Neighbourhood Plan that is less than two years old. However, if sites are brought forward by developers, it would be difficult for Bucks to resist them if they meet sustainability and other planning criteria.*

8. Road Safety Projects – please also see [Highways and Traffic](#) page of website.

- **Speed limit.** There has been no further news from Buckinghamshire Council regarding proposals to extend the 30mph limits. With the growing demand for 20mph in villages, it was **agreed** (in addition to the speed surveys) to explore a 20mph zone in Cuddington. Ward Councillors, PI and AW have agreed to support the initiative if all the Bucks criteria are met. It is understood that the Parish would have to pay 50% of any costs incurred to reduce the speed limit. **ACTION: KT to ask Steve Wright to obtain further speed data for KT to prepare application.**
- **HGV – Zonal Restriction.** Buckinghamshire Council (BC) has obtained cabinet member approval for a public consultation for its proposed HGV zonal restriction. The informal engagement content, including survey to gauge levels of support, has been scoped by BC. Discussions are underway with consultants, Atkins to establish roles and responsibilities along with in-house resources to establish how to get the consultation phase completed at the best cost. The aim is to complete consultation by end year.
- **Dadbrook safe pedestrian route to bus stops on A418.** The topographical survey and drainage concept design will be completed by mid-October. **ACTION: KT to arrange a further meeting with the landowner and Buckinghamshire Council.**
- **Kings Cross/A418 crossing Feasibility Study.** KT attended a meeting with Haddenham PC and consultants, PJA. A report is being prepared by the highway consultants for both long-term proposals and a short-term safety-led proposals.

9. Footpath Project - Replacement of Stiles/Gates.

A Parishioner has kindly agreed to fund one or two gates. The footpath working team are meeting rRIPPLE to discuss further replacements of stiles to gates.

10. PC Governance

- **Health, Safety and Wellbeing Policy.** It was **agreed** to adopt the Health, Safety and Wellbeing Policy prepared by KMB. **ACTION: CLERK to upload on website.**

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- **Parish Council Insurance.** A person using their own equipment and who works under their own supervision, are considered a Bona-Fide Subcontractor, and needs to have their own insurance in place. **ACTION: CLERK/Neal Waters to action.**

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11. Gifted Tree

It was agreed the Liquidambar 'Worplesdon' tree, gifted to Ken Birkby from Parish Councillors and Clerk, be planted in an appropriate site on the playing field. The tree will be approximately 3-3.5 metres on delivery with a maximum mature height of 15-18 metres. **ACTION: MT to obtain approval of location with CPFA.**

12. Defibrillator

Thanks were paid to Rupert Parker and his colleague Kevin Denning from South Central Ambulance Service for the defibrillator training sessions. A donation to the charity was **agreed**. The purchase of a new case (approximately £75.00) for the defibrillator at the gate to the Bernard Hall was **agreed**.

13. Reports from Councillors attending meetings and outside organisations including CPFA.

- **CPFA AGM (14.09.23).** Katherine Prior and Angela Sanderson were elected Trustees. Ken Birkby remains a Trustee. This information has been passed to the Solicitors for the CPFA lease. The Committee remains the same. Steps have been made to reduce energy costs with fundraising initiatives underway.
- **Parish Workshop (07.09.23 at Brill School).** Attended by LS and KMB. An informative meeting with many local Parish Councils supporting 20mph in villages. It was **agreed** that Cuddington would look into joining other Councils in setting up a petition to establish the level of public support.
- **Haddenham and Waddesdon Community Board (14.09.23).** Attended by AH. [The Minutes when published will be available here.](#)

14. Finance

- **Balance from Minutes of previous meeting (20th September 2023): £95,542.69**
- **Receipts: £20,600.00** (£1,000 fundraising initiative Dadbrook Project, £100.00 CPFA Peppercorn Rent, £19,500.00 (Precept - second instalment).
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £60,000.00**
- **Balance of Bank Account: £56,142.69** (as at 20th September 2023)
- **Available Funds: £116,174.25** (balance of bank account plus balance of savings account and interest (£31.56))
- a. **Orders for Payment: £6,569.23**
 - **Venetia Davies - £469.72** (£454.72 + £15.00 (Use of Home))
 - **Blades Turf Care - £846.00** (Village Green Cut – £330.00 (£275.00 + £55.00 VAT), Village Verge £468.00 (£390.00 + £78.00 VAT) + Tree Watering £40.00 + £8.00 VAT).
 - **Neal Waters - £180.00** (Playground cuts – 4 cuts @ £45.00).
 - **Hugo Fox - £12.99** (£10.83 + £2.16 VAT) (Monthly Planning Tracker support)
 - **Wicksteed - £1,181.46** (£984.55 + £196.91 VAT) (Rocking Horse repairs)
 - **Gallagher Insurance - £2,059.06** (Annual Insurance)
 - **South Central Ambulance Charity - £200.00** (Donation for defibrillator training sessions)

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- **Total Geomatics Limited - £1,620.00** (£1,350.00 + £270.00 VAT) (Dadbrook Cuddington Topographical Survey)
- **BALANCE (Current Account): £49,573.46** (Available Funds less Orders for Payment).

Also agreed:

- **Trustees of Bernard Hall Cuddington - £51.00** (August meeting and Defib training session)
BALANCE (Current Account): £49,522.46
- b. **Management Report.** **ACTION: CLERK to circulate.**
- c. **Bank Account.** It was **agreed** to transfer the September precept payment (£19,500.00) to the Parish Council savings account. **ACTION: LS to transfer.**

15. Items for Information

- **Aylesbury Road** - Road closure between 16 October and 24 November. [Works location and traffic management plans showing diversion routes.](#)
- **Parish Workshop** - 9th November at 6.30pm, Westcott Cricket Club.
- **Rocking Horse Repairs.** Repairs to commence 20th October 2023.
- **Wildflower Area.** LS has agreed with Simon Brown for a wildflower area, at the top of the concrete path to Nether Winchendon, be created. This free of charge.
- **Village Communications.** News and information to be shared on VV, Website, and Facebook to reach all Parishioners. **ACTION: CLERK to contact Ellen Dyer re Facebook.**
- **Pub Quiz.** The recent pub quiz raised £162.50 for the Nicolas Almond Charity.
- **Village Maintenance.** **ACTION: MT to provide photos of grass verge that is unmaintained from pub to Holly Tree Lane, and of area that floods near bus stop. CLERK to bring to attention of Colin Woolford, Local Area Technician.**

16. Date and Time of Next Meeting:

TUESDAY 24th OCTOBER 2023 - 7pm in the Bernard Hall

The Parish Council meet on the 4th Tuesday of every month.